

THE HONG KONG PRINCIPALS' INSTITUTE LIMITED

香港校長中心有限公司

(Incorporated in Hong Kong with limited liability)

(the "Institute")

Notice of the 2023 Annual General Meeting


NOTICE IS HEREBY GIVEN THAT the 2023 Annual General Meeting of the Institute will be held on the following date, and at the following time and place namely:-

Date : 5 December 2023 (Tuesday)
Time : 9:00 a.m.
Place : Herbalgy Lecture Theatre, LT401, 4/F, Bank of China (Hong Kong) Complex,
City University of Hong Kong, 83 Tat Chee Avenue, Kowloon Tong

for the following purposes:-

- a. To adopt the minutes of the 2022 AGM
(Please refer to HKPI website (www.hkpi.org.hk) for the minutes)
- b. To receive the report of the Chairman
- c. To adopt the audited financial statements for the year ended 31 August 2023
(Please refer to HKPI website (www.hkpi.org.hk) for the audited financial statements)
- d. To consider the nomination of new Councilors.
- e. To consider the re-election of Councilors.
- f. To re-appoint Auditors and to authorize the Councilors to fix their remuneration.
- g. To consider any other business.

By Order of the Board



Dion Chen
Chairman

Dated : 10th October 2023

Notes:-

A member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and, on a poll, instead of him. A proxy needs not be a member of the Institute.

The instrument appointing a proxy or attorney, if any, under which it is signed, or a notarially certified copy of such power or authority shall be deposited at the registered office of the Institute not less than 48 hours before the time of holding the Meeting.